



PROTECTED AREA ADVISORY COMMITTEE MEETING Zandvlei Estuary Nature Reserve

Venue: Imperial Yacht Club

Date: 09 September 2015

Time: 18:00

MINUTES

(Actions are recorded in the minutes in bold italics)

1. **Welcome** by Vice Chair Mike Miller

Attendance and Apologies: As per list in Appendix A

2. **Minutes of Previous meeting**

Various corrections of a minor nature were made.

Acceptance of the minutes: Proposed BC Seconded DD

3. **Matters arising**

- Discussion related to resignations: If an organisation rather than a representative resigns then the process as laid down by the City needs to be followed. Should an individual resign it is sufficient for the member organisation to send a letter to the PAAC and City. Note: The exceptions are for Councillors and appointed experts in which case the full resignation process is required.
- AP met with BC about litter traps. Mutual appreciation was expressed of the spirit and effectiveness of the meeting. A collaborative approach will be followed to fix/refurbish the existing damaged litter traps
- Constitution and code of conduct have now been obtained by BC DD MP.

4. **Management Plan Review Discussion.**

Note: a number of changes will need to be made as the version predates proclamation of ZENR in terms of the Protected Areas Act.

Allocation of sections for careful consideration and review by members of ZPAAC.

PART NUMBER	SECTIONS AND SUBSECTIONS	PAGE NUMBER	ACTION
			WHO
Part 1 Description	1. Introduction	1	DD
	1.1 Aim of the Integrated Reserve Management Plan	3	
	1.2 Location and extent	6	
	2. Description of landholdings and ownership	9	
	2.1 Property details and title deed information	9	
	2.2 Landscape perspective	12	
	2.3 Physical environment	13	
	2.4 Biological environment	18	
	2.5 Socio-political context	23	SF
	2.6 Protected-area expansion	24	
	3. Purpose, vision/mission, significance/value	24	SF& All
	3.1 Purpose of the protected area	24	
	3.2 Vision and mission	25	
3.3 Significance of property (biodiversity, heritage and social)	26		
Part 2 Management policy framework	4. Administrative and legal framework for the management authority	28	TM
	4.1 Legal framework	28	
	4.2 Administrative framework	35	
	5. Protected-area policy framework & guiding management principles	36	JG
	5.1 Management objectives	36	
	5.2 SWOT analysis	45	
	5.3 Protected-area policy framework and guiding management principles	47	
	5.4 Sensitivity analysis of Zandvlei Estuary Nature Reserve	53	
	5.5 Zoning plan of Zandvlei Estuary Nature Reserve	54	
	6. Development plan	57	JG
	7. Costing plan	58	JG

Part 3 Monitoring &auditing	8. Monitoring &auditing	60	BC
	8.1 Annual audit procedure	60	
	8.2 Management plan review	61	
	8.3 Biodiversity monitoring	61	
Part 4 References	9. References	63	
Part 5 Appendices	10.Appendices	65	

5. Any other business

5.1 New members: JG referred to the need to advertise for new member organisations such as Coniston Park Ratepayers, and Sea Cadets.

JG to arrange advertising for further members of ZPAAC.

5.2 Dredging: R300k became available towards the end of the financial year and more was done than anticipated. AP will do a Cost Benefit Analysis (CBA) to extrapolate to budget for the considerable funding for dredging of Zeekoeivlei.

5.3 Level of weir. BC understands that the weir was lowered to 0.4 and asked what is the effect could be; how long before a sandbar between 2 bridges would create flooding problems and cause liability issues. JG reported on the intention to replace weir in summers and lower in winters. JG reported that management of sandbar at mouth cost R20k each month. Suggestions were made about shape of weir. AP noted that there is a need to update the estuary management plan to deal with climate change etc. He asked that any such questions be forwarded to him (as it is the mandate of Stormwater and Sustainability).

5.4 Weed harvester. BC reported Ald Belinda Walker said that the City can now purchase second hand reconditioned equipment. Internationally sourced equipment could be brought in by Safmarine so reducing costs. If owned by a Trust then a tax reduction could further reduce the cost. DD said that the Weed harvester is on adjustment budget.

5.5 Administrative support. BC asked if there was any funding for minute taker saying that MDGA pays R150/ meeting. BC suggested simplifying minutes and recording decisions only. JF noted that if chair summarises each item and this is recorded it could simplify minute taking.

5.6 SA paddling marathon champs June 2016. SF asked if the SA paddling organisation/s had budget for preparing the course on the vlei. MM to find out what budget is available to prepare. BC asked about participation by any disabled people. MM said there will be disabled. BC reported he is trying to get some sponsorship for outriggers. BC to find out if canoe club would look after it / them.

The meeting ended at and the next meeting is at 14h00 on Wednesday October 21st.

**Members of the Zandvlei Protected Area Advisory Committee
and attendance at ZPAAC held on Wednesday 9 Sept 2015**

Member	Representative	P Present; AP Apology 9 Sept 2015
BMB	Joshua Gericke (JG),	P
BMB	Marita Petersen (MP),	
BMB	Dalton Gibbs (DG)	AP
CBC	Gavin Lawson (GL)	AP
CCT Councillor	Dave D'Alton (DD),	P
CPUT/Cadets	David Walker (DW),	P
CTEET	Anthony Roberts (AR)	AP
DEA	Thandi Mmachaka (TM)	P
MDGA	Bob Craske (BC),	P
MDGA	Cliff Rossenrode (CR)	P
MDGA alternate	Sonja Rossenrode (SR),	
MLRA	Janine Versveld (JV),	
MLRA alternate	Yvonne Bulgen (YB)	
TCT	Abdulla Parker (AP)	P
ZSC/IYC	Damian Gibbs (DMG)	AP
ZSC/PCC	Mike Miller (MM),	P
ZVT	Sandra Fowkes(SF)	P
ZVT alternate	Rob Woodward (RW)	
Invited expert	John Fowkes(JF)	P
Invited expert	Nick Helme (NH)	

Note: There are Council people who have not attended before. We can add them as they attend.

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AGENDA

	ITEM DESCRIPTION	TIME ALLOCATED	NAME
1.	Welcome		
	Introductions		
	Apologies	10 min	Damian Gibbs
2.	Previous meeting minutes	10 min	Damian Gibbs
3.	Membership clarification in terms of Brian Nicholson's resignation		
4.	Management Plan Review Discussion	1 hour	Joshua Gericke
9.	Agenda items for the next meeting	5 min	Damian Gibbs
10.	Next Meeting and close		
		5 min	Damian Gibbs

